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11/08/2022  
Sh. Rajiv Verma  
f Smt Saloni

Principals  
11/8/22

**DATE BOUND / IMMEDIATE ACTION REQUIRED**

From

Additional Chief Secretary  
Higher Education, Haryana, Chandigarh

To

The Principals of all Government Colleges of Haryana  
The Principals of all Govt. Aided Colleges of Haryana  
The Principals of Self-Financing Colleges of Haryana

Memo No.: DHE-080001/16/2021-IT CELL-DHE  
Dated, Panchkula, the 30.07.2022

**Sub: Regarding Online Admissions of 2<sup>nd</sup>/3<sup>rd</sup> Year Students in UG/PG Courses for the Session 2022-23**

Kindly refer to the subject cited above.

I have been directed to inform you that the promotion for 2<sup>nd</sup>/3<sup>rd</sup> year students (UG & PG) will commence from 01.08.2022 for all the Government, Govt. Aided & Self Finance colleges. Promotion and admission to 2<sup>nd</sup>/3<sup>rd</sup> year will be done through DHE ERP portal (<https://erp.highereduhry.ac.in>). Other instructions will be as under:-

1. The offline and online payment options shall be provided in college and student login respectively on ERP portal for collection of fees. Offline payment options shall be available to Government, Aided and Self-financing Colleges students. However, Online Payment option shall be available for Government Colleges Students only.
2. The fee receipt shall be generated online through portal only.
3. The last date for 2<sup>nd</sup>/3<sup>rd</sup> year admissions will be 13.08.2022.
4. Refund of fee, if any, to the students shall be ensured by the Colleges only as per affiliating Universities/State Government norms. The college is also authorized to take the short payment, if any, from the student at later stage as per norms.
5. There will be no Registration fee (for online portal) for students.
6. Timely submission of Registration Return in the affiliating Universities shall be ensured by the Colleges only.
7. Admission through ERP Portal is mandatory for all the students/colleges. In no circumstances, admission without promotion on ERP portal shall be allowed.
8. Teaching term for promotional classes will start from 16.08.2022.

Umeed -  
Deputy Director Co-ordination  
for Additional Chief Secretary Higher Education,  
Haryana, Chandigarh

A copy is forwarded to following for information:

1. Registrars of all the State Universities of Haryana
2. IT Cell, Higher Education