

OFFICE OF THE PRINCIPAL CBL GOVT. COLLEGE BALSAMAND

Quotation

To

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Memo No. GCB/2025/ 635

Dated.21/07/2025

Sub: - Quotation for Various Stationary items for session 2025-26.

Quotation is hereby invited for below mention stationary items during the session 2025-26. So, if interested, you may quote your minimum rates for the same.

Sr. no.	Name of the items	Sr No.	Name of the items
1.	A 4 Size Paper Rim Heavy Duty (75 GSM)	19	Stamp Pad Medium/Big
2	Ball Pen (Approx cost Rs.5/-)	20	Pencil
3	Dispatch Register No.6	21	Stapler Small 10 H
4	Fevicol Bottle 100gm	22	Stapler HP 45
5	Fevicol Bottle 200gm	23	Stapler No.10
6	Fevi Stick 8gm	24	Stapler Small HD 10 D
7	Fevi Stick 15gm	25	Stapler Pin No.24/6
8	File Cover Without Spring Heavy	26	Stapler Pin No. 10
9	File Cover Cobra	27	Stock Register C/P Size 16 *26 No.2
10	File Cover Index (Box)	28	Student Attendance Copy/register -2
11	Ink Pad	29	Student Attendance Copy/register -3
12	Letter Received Register No.6	30	White Tag Small Gochhi (Pk of 10 Guchhi)
13	Punch DP 480	31	Visitor register/Book
14	Punch DP 600	32	White Board Ink
15	Punch Machine Single Hole	33	White Board Marker Pen
16	Register C/P 16*26 No.2 144 pages	34	Small and Big Tape (1" ,2" 40mtr)
17	Scissor 1160	35	Small and Big Tape (1" ,2" 40mtr)
18	Scissor 1173	36	Correction Pen

You are hereby requested to kindly quote the minimum rate for the aforesaid items.

Note:

1. Clearly mention GST rate.
2. The rates should be minimum and the supply should be F.O.R. CBL Govt. College Balsamand(Hisar).
3. Quotation must reach the office within 15 days and validity of quotation must be minimum three months.

Committee Members

1. Dulichand
2. Subhash chander
3. Neelam

Principal
CBL GOVT. COLLEGE
Balsamand, HISAR

